



# ***Saltash Town Council***

***Konsel An Dre Essa***



*The Guildhall*  
*12 Lower Fore Street*  
*Saltash*  
*PL12 6JX*  
*Telephone: 01752 844846*  
[www.saltash.gov.uk](http://www.saltash.gov.uk)

24 April 2026

Dear Councillor

I write to summon you to the **Meeting of Services Committee** to be held at the Guildhall on **Thursday 30th April 2026 at 6.30 pm.**

The meeting is open to members of the public and press. Any member of the public requiring to put a question to the Town Council must do so **no later than three working days before the meeting** either by email to [enquiries@saltash.gov.uk](mailto:enquiries@saltash.gov.uk) or via The Guildhall, 12 Lower Fore Street, Saltash PL12 6JX.

Please note if Councillors have any questions on the business to be transacted at this meeting the Clerk must be notified **no later than 12 noon the before the meeting.**

Yours sincerely,

PP S Burrows  
Town Clerk / RFO

To:

<b>Essa</b>	<b>Tamar</b>	<b>Trematon</b>
A Ashburn R Bickford (Chairman) J Brady R Bullock L Mortimore P Samuels	S Gillies (Vice-Chairman) M Johns S Martin P Nowlan J Peggs J Suter	G McCaw S Miller B Samuels B Stoyel

## Agenda

1. Health and Safety Announcements.
2. Apologies.
3. Declarations of Interest:
  - a. To receive any declarations from Members of any registerable (5A of the Code of Conduct) and/or non-registerable (5B) interests in matters to be considered at this meeting.
  - b. The Town Clerk to receive written requests for dispensations prior to the start of the meeting for consideration.

4. Public Questions - A 15-minute period when members of the public may ask questions of the Town Council.

Please note: Any member of the public requiring to put a question to the Town Council must do so by email or via The Guildhall **no later than three working days before the meeting.**

Members of the public are advised to review the Receiving Public Questions, Representations and Evidence at Meetings document prior to attending the meeting.

5. To receive and approve the minutes of the Services Committee held on 12 February 2026 as a true and correct record. (Pages 5 - 15)
6. To receive the Services Committee budget statement and consider any actions and associated expenditure.
7. To consider Risk Management reports as may be received.
8. To review the Services Business Plan Deliverables and consider any actions and associated expenditure; (Pages 16 - 17)
9. To receive reports from the Service Delivery Department and consider any actions and associated expenditure.
  - a. Departmental Report; (Pages 18 - 25)
  - b. Grounds Maintenance Works;
  - c. Work Request Log;
  - d. Vandalism and Anti-Social Behaviour Report;
  - e. Statutory and Mandatory Building Asset Checks.

10. To receive a report on weed spraying and consider any actions and associated expenditure. (Pages 26 - 29)
11. To receive a report on Public Conveniences and consider any actions and associated expenditure.
12. To receive a report on the Longstone Depot Lease and consider any actions and associated expenditure.  
**(Pursuant to Services held on 12.02.26 minute nr. 108/25/26)**
13. To receive a report on the Pontoon and consider any actions and associated expenditure. (Pages 30 - 31)  
**(Pursuant to Services held on 10.10.25 minute nr. 58/25/26)**
14. To receive a report on the purchase of land at Pillmere and consider any actions and associated expenditure. (Pages 32 - 33)  
**(Pursuant to Services held on 12.2.26 Minute nr. 110/25/26)**
15. To receive a report on CCTV and consider any actions and associated expenditure. (Pages 34 - 39)  
**(Pursuant to Services held on 12.02.26 minute nr. 109/25/26)**
16. To receive a report from the Christmas Light working group and consider any actions and associated expenditure.  
**(Pursuant to Services held on 12.2.26 Minute nr. 114/25/26)**
17. To receive a report on salt bins and consider any actions and associated expenditure. (Pages 40 - 41)  
**(Pursuant to Services held on 12.02.26 minute nr. 111/25/26)**
18. To receive an update on signage improvements and consider any actions or associated expenditure.  
**(Pursuant to Services held on 12.2.26 Minute nr. 112/25/26)**
19. To receive a report from Saltash Environmental Action and consider any actions and associated expenditure. (Page 42)
20. Public Bodies (Admission to Meetings) Act 1960:  
To resolve that pursuant to Section 1(2) of the Public Bodies (Admission to meetings) Act 1960 the public and press leave the meeting because of the confidential nature of the business to be transacted.
21. To consider any items referred from the main part of the agenda.
22. Public Bodies (Admission to Meetings) Act 1960:  
To resolve that the public and press be re-admitted to the meeting.
23. To confirm any press and social media releases associated with any agreed actions and expenditure of the meeting.

Date of Next Meeting: Thursday 11 June 2026 at 6.30 pm

## SALTASH TOWN COUNCIL

### Minutes of the Meeting of the Services Committee held at the Guildhall on Thursday 12th February 2026 at 6.30 pm

**PRESENT:** Councillors: R Bickford (Chairman), M Johns, S Martin, G McCaw, S Miller, L Mortimore, P Nowlan, J Peggs, B Samuels, P Samuels, B Stoyel and J Suter.

**ALSO PRESENT:** S Burrows (Town Clerk / RFO), J Hughes (Administration Officer), D Joyce (Office Manager / Assistant to the Town Clerk).

**APOLOGIES:** R Bullock and S Gillies (Vice-Chairman).

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#### **98/25/26 HEALTH AND SAFETY ANNOUNCEMENTS.**

The Chairman informed those present of the actions required in the event of a fire or emergency.

#### **99/25/26 DECLARATIONS OF INTEREST:**

a. To receive any declarations from Members of any registerable (5A of the Code of Conduct) and/or non-registerable (5B) interests in matters to be considered at this meeting.

None received.

b. The Town Clerk to receive written requests for dispensations prior to the start of the meeting for consideration.

None received.

#### **100/25/26 PUBLIC QUESTIONS - A 15-MINUTE PERIOD WHEN MEMBERS OF THE PUBLIC MAY ASK QUESTIONS OF THE TOWN COUNCIL.**

None received.

**101/25/26 TO RECEIVE AND APPROVE THE MINUTES OF THE SERVICES COMMITTEE HELD ON 11 DECEMBER 2025 AS A TRUE AND CORRECT RECORD.**

Please see a copy of the minutes on the STC website or request to see a copy at the Guildhall.

Following a unanimous vote (12 in favour, 0 against, 0 abstained), it was proposed by Councillor Bickford, seconded by Councillor Miller and members **RESOLVED** that the minutes of the Services Committee held on 11 December 2025 were confirmed as a true and correct record.

**102/25/26 TO RECEIVE THE SERVICES COMMITTEE BUDGET STATEMENT AND CONSIDER ANY ACTIONS AND ASSOCIATED EXPENDITURE.**

Following a unanimous vote (12 in favour, 0 against, 0 abstained), it was proposed by Councillor Martin, seconded by Councillor Nowlan and **RESOLVED** to note the budget statements and approve a virement of £1,200 from 6500 SE Tree Survey and Tree maintenance to 7101 LO Water Rates to keep the budget within the spending limit.

**103/25/26 TO CONSIDER RISK MANAGEMENT REPORTS AS MAY BE RECEIVED.**

Nothing to report.

**104/25/26 TO RECEIVE AND REVIEW THE SERVICES COMMITTEE'S BUSINESS PLAN DELIVERABLES AND CONSIDER ANY ACTIONS AND ASSOCIATED EXPENDITURE.**

It was **RESOLVED** to note.

105/25/26 **TO RECEIVE REPORTS FROM THE SERVICE DELIVERY DEPARTMENT AND CONSIDER ANY ACTIONS AND ASSOCIATED EXPENDITURE.**

a. Departmental Report;

Members received and discussed the departmental report included within the circulated reports pack.

Councillor Johns sought an update regarding the remedial works to the pontoon, which had been approved at the December Services Committee meeting.

The Chairman confirmed that the works have now commenced and are expected to take approximately 10–14 days, subject to weather conditions. During this period, the pontoon will be closed from Monday to Friday and will reopen at weekends or on days when work cannot be undertaken.

The Chairman asked the Town Clerk whether the roller shutter doors at the Longstone Depot presented any health and safety concerns requiring urgent replacement. The Town Clerk advised that while the shutters do not pose an immediate health and safety risk and continue to operate as they always have, they are in poor condition and do need replacing. The Property Maintenance Sub-Committee was informed of the issue some time ago and has begun budgeting for replacement. The Assistant Service Delivery Manager has been asked to obtain three quotations for the Town Clerk's review.

A further update will be provided at the next Services Committee meeting.

Members expressed their thanks to the Service Delivery Team for their continued hard work, with particular praise for the grounds maintenance at St Stephens Cemetery, which has received numerous compliments from the Church and visitors.

It was **RESOLVED** to note.

Members received the following Service Delivery Reports en bloc.

b. Grounds Maintenance Works;

c. Work Request Log;

d. Vandalism and Anti-Social Behaviour Report;

e. Statutory and Mandatory Building Asset Checks.

It was **RESOLVED** to note.

106/25/26 **TO RECEIVE CORNWALL COUNCIL'S LOCAL MAINTENANCE PARTNERSHIP 2026-2027 AND CONSIDER ANY ACTIONS AND ASSOCIATED EXPENDITURE.**

Members received and discussed Cornwall Council's Local Maintenance Partnership (LMP) 2026-2027 included within the circulated reports pack.

Members highlighted the importance of ensuring that footpaths and bridleways remain accessible for all users, while also considering the Town Council's available resources and budget.

It was noted that the current LMP scheme offers limited financial return relative to the level of work required.

The Town Clerk shared insights from the recent Practitioners' Conference, where Town and Parish Councils discussed the increasing need to take on additional responsibilities in their communities in order to maintain attractive, welcoming, and thriving towns for residents, businesses, and visitors.

Members expressed interest in discussing this matter in more detail at a future Town Council Forum meeting.

Following a vote (11 in favour, 0 against, 1 abstained), it was proposed by Councillor P Samuels, seconded by Councillor Bickford and **RESOLVED;**

1. Not to sign up to the 2026-27 LMP due to lack of in-house resources at present;
2. To continue to request Cormac cut the key paths when they receive reports on them being overgrown;
3. To note Cormac will only cut once later in the year up to Saltash Town Council allocation;
4. To clearly advertise who and how the Service will be managed together with the reporting system.

**107/25/26 TO RECEIVE A REPORT ON GWR'S CUSTOMER AND COMMUNITY IMPROVEMENT FUNDS AND CONSIDER ANY ACTIONS AND ASSOCIATED EXPENDITURE.**

The Chairman provided a verbal update on the report relating to GWR's Customer and Community Improvement Fund, included within the circulated reports pack. In the absence of visual images, the Chairman gave a description of the proposed bespoke seating for which funding is being sought, along with its intended location.

Following a unanimous vote (12 in favour, 0 against, 0 abstentions), it was proposed by Councillor B. Samuels, seconded by Councillor Martin, and **RESOLVED** to note the submission of the funding application and to approve £5,000 in match funding, should the application be successful. The match funding is to be allocated to budget code 6473 SA EMF Station Building (Purchase & Capital Works).

**108/25/26 TO RECEIVE A REPORT ON LONGSTONE DEPOT LEASE AND CONSIDER ANY ACTIONS AND ASSOCIATED EXPENDITURE.**

The Town Clerk provided a brief verbal update on the report concerning the forthcoming end of the lease period for Longstone Depot, as included within the circulated reports pack.

Members discussed the report and agreed that a working group should be established to develop a clear vision for both the immediate and longer-term future of the depot.

Following a unanimous vote (12 in favour, 0 against, 0 abstentions), it was proposed by Councillor Johns, seconded by Councillor B. Samuels, and **RESOLVED** to establish a working group comprising Councillors Bickford, B. Samuels, Johns, McCaw, and Miller, working alongside the Town Clerk, to review Cornwall Council's proposed Heads of Terms and potential devolution options for the depot. The Town Clerk and working group will report back to the April Services Committee meeting.

**109/25/26 TO RECEIVE A REPORT ON THE CCTV FUNDING AWARDED AND CONSIDER ANY ACTIONS AND ASSOCIATED EXPENDITURE.**

Members received a report regarding the awarded funding for an additional CCTV camera from the Office of the Police and Crime Commissioner (OPCC) CCTV Funding Pot, as included within the circulated reports pack.

Members discussed and considered various potential installation locations, noting the recommendation provided by the local Police.

Members agreed that the recommended location at Carkeel Business Estate, Gilston Road, would deliver a clear benefit to the community. Members also requested that the Police be asked whether any further areas have been identified that may be suitable for future CCTV installation.

Following a vote (10 in favour, 1 against, 1 abstention), it was proposed by Councillor Peggs, seconded by Councillor Mortimore, and **RESOLVED:**

1. That authority be delegated to the Office Manager/Assistant to the Town Clerk to progress the purchase and installation of an additional CCTV camera at Carkeel Business Estate, Gilston Road, with associated costs met from the awarded funding, subject to required permissions and technical suitability.
2. That the annual maintenance and monitoring cost of £600, together with an estimated electricity cost of £120 per annum, be approved and allocated to budget code 6589 EMF Crime Reduction (CCTV).

**110/25/26 TO RECEIVE A REPORT ON THE PURCHASE OF LAND AT PILLMERE AND CONSIDER ANY ACTIONS AND ASSOCIATED EXPENDITURE**

The Town Clerk provided a brief verbal update on the transfer of land at Pillmere, as included within the circulated reports pack.

Following a unanimous vote (12 for, 0 against, 0 abstained), it was proposed by Councillor Peggs, seconded by Councillor Martin and **RESOLVED;**

1. To approve the purchase of Chancel Indemnity Insurance at a cost of £22.68 per parcel of land as referred in paragraph 7.23 of Coodes Report on Title, allocating to budget code 6595 EMF Legal and Professional Fees;
2. To delegate to the Town Clerk to obtain the relevant Searches to ascertain ownership of the trees adjoining number 9 Harebell Close, allocating associated costs to budget code 6595 EMF Legal and Professional fees;
3. To note that the Town Clerk will continue to provide updates on the transfer process through to completion.

111/25/26 **TO RECEIVE A REPORT ON SALT BINS AND CONSIDER ANY ACTIONS AND ASSOCIATED EXPENDITURE.**

The Chairman provided an overview of the report on salt bins, including recent requests from members of the public for additional bins and the available purchase options, as included within the circulated report.

Members discussed ongoing issues relating to refilling and the misuse of existing bins.

Councillor Martin proposed an additional salt bin location at Warfelton Gardens, which had not been included in the report.

Members also discussed other potential locations and welcomed the opportunity to submit any further requests for consideration ahead of the April Services Committee meeting for Members consideration against resources and budget.

Following a unanimous vote (12 for, 0 against, 0 abstained), it was proposed by Councillor Stoyel, seconded by Councillor B Samuel and **RESOLVED**;

1. To approve the purchase of six additional Salt Bins from Cornwall Council to form part of the Highways Scheme, located at Longlands Lane, Burraton Coombe, Hillside Road (junction with Longmeadow Road), The Gallops, Lander Road/Old Ferry Road and Warfelton Road, with associated costs allocated to budget code 6574 SE EMF Salt Bins;
2. To delegate to the Office Manager/Assistant to the Town Clerk to ascertain the need for further additional salt bins together with the available associated costs allocated to the appropriate budget, reporting back at the April Services Committee meeting;
3. To delegate to the Office Manager/Assistant to the Town Clerk to purchase and install information stickers to all Town Council salt bins, with associated costs allocated to budget code 6506 SE Grounds Maintenance & Watering.

**112/25/26 TO RECEIVE A REPORT ON SIGNAGE IMPROVEMENTS AND CONSIDER ANY ACTIONS OR ASSOCIATED EXPENDITURE.**

The Chairman provided a verbal overview of the proposed improvements to signage, within the circulated reports pack.

Members discussed the various permissions required from either Cornwall Highways or National Highways for any new or improved signage.

Members also noted the importance of ensuring that any proposed signage is, where possible, in keeping with the overall appearance of the town's street scene.

Following a unanimous vote (12 for, 0 against, 0 abstained) it was proposed by Councillor Bickford, seconded by Councillor McCaw and **RESOLVED**;

1. To request that Service Delivery clean the town centre and Callington Road signage, as detailed within the report, subject to Highways approval and all internal risk assessments being satisfied.
2. To delegate to the Planning and General Administrator the task of confirming whether s106 criteria would allow for the purchase and installation of new signage within the town; to obtain Highways approval for installation should the project progress; and to work with the Chair and Vice Chair to compile a list of required signage, including associated costs and funding options, reporting to the April Services Committee meeting.

**113/25/26 TO RECEIVE A REPORT ON THE WELFARE CABIN AND CONSIDER ANY ACTIONS AND ASSOCIATED EXPENDITURE.**

Members received the report on the current lease agreement for the Waterside welfare cabin, including the associated costs of continuing the lease or purchasing a replacement cabin, as included within the reports pack.

Given that the lease for Longstone Depot is due for review, and that options are currently being explored by the working group established under Minute 108/25/26, Members agreed to refer this matter to the working group to consider the suitability of locating a welfare cabin within the grounds of Longstone Depot.

Following a unanimous vote (12 for, 0 against, 0 abstained), it was proposed by Councillor Johns, seconded by Councillor Nowlan and **RESOLVED** to refer this item to the Depot working group for consideration.

114/25/26 **TO RECEIVE A REPORT FROM THE CHRISTMAS LIGHTS WORKING GROUP AND CONSIDER ANY ACTIONS AND ASSOCIATED EXPENDITURE.**

The Town Clerk provided a verbal overview on the report received and it was noted that the Christmas Light Switch on event is a significant event requiring substantial preparation to ensure Health and Safety requirements are met, as included within the circulated reports pack.

During discussions Councillor Stoyel left and returned to the meeting.

Following a unanimous vote (12 for, 0 against, 0 abstained), it was proposed by Councillor B Samuels, seconded by Councillor Martin and **RESOLVED**;

1. To delegate authority to the Town Clerk to work with the working group to finalise the Project Specification Form, reporting back to the April Services Committee meeting.
2. To delegate authority to the Town Clerk to submit an s106 funding application, based on the completed Project Specification Form, to secure full or partial funding for the event.

**115/25/26 TO RECEIVE A REPORT FROM SALTASH ENVIRONMENTAL ACTION AND CONSIDER ANY ACTIONS AND ASSOCIATED EXPENDITURE.**

The Town Clerk provided a verbal overview of the report, and Members considered the request submitted by SEA, as included within the reports pack.

Following a unanimous vote (12 In favour, 0 against, 0 abstained) it was proposed by Councillor Bickford, seconded by Councillor Martin and **RESOLVED;**

1. To approve SEA's proposal to replace trees through the Forest for Cornwall scheme within Elwell Woods, specifically in areas marked M and N on the reported map;
2. To grant SEA blanket approval for the removal and replacement of fallen or deceased trees on Town Council land without the need for further committee approval, with SEA including such activity in their routine reporting;
3. To delegate authority to the Town Clerk/RFO, in consultation with the Chair and Vice Chair of the Services Committee, to work with SEA on future work and ongoing support, preventing planting delays, within the limits of budget code 6589 EMF Community Tree Planting Initiative.
4. To approve associated expenditure of up to £400 for the purchase of three flowering cherry trees, a Gleditsia, and a Malus, funded from budget code 6589 EMF Community Tree Planting Initiatives;
5. To support the proposed labelling of trees in Fore Street, subject to Cornwall Council granting the necessary permissions, as this provides a valuable educational benefit;

**116/25/26 PUBLIC BODIES (ADMISSION TO MEETINGS) ACT 1960:**

To resolve that pursuant to Section 1(2) of the Public Bodies (Admission to meetings) Act 1960 the public and press leave the meeting because of the confidential nature of the business to be transacted.

**117/25/26 TO CONSIDER ANY ITEMS REFERRED FROM THE MAIN PART OF THE AGENDA.**

None.

**118/25/26 PUBLIC BODIES (ADMISSION TO MEETINGS) ACT 1960:**

To resolve that the public and press be re-admitted to the meeting.

119/25/26 **TO CONFIRM ANY PRESS AND SOCIAL MEDIA RELEASES ASSOCIATED WITH ANY AGREED ACTIONS AND EXPENDITURE OF THE MEETING.**

Following a unanimous vote (12 for, 0 against, 0 abstained) it was proposed by Councillor Bickford, seconded by Councillor Johns and **RESOLVED** to issue the following Press and Social Media releases;

1. Cornwall Council's Local Maintenance Partnership 2026-2027;
2. CCTV Funding Awarded;
3. Review of Town Council Salt Bins;
4. Support of Tree Initiatives by Saltash Environmental Action.

**DATE OF NEXT MEETING**

Thursday 16 April 2026 at 6.30 pm

Rising at: 8.02 pm

Signed: \_\_\_\_\_  
Chairman

Dated: \_\_\_\_\_

**To review the Services Business Plan Deliverables and consider any actions and associated expenditure.**

**Report to:**

Services

**Date of Report:**

30.04.26

**Officer Writing the Report:**

Administration Officer

**Purpose of the report:**

To review the Services Business Plan Deliverables.

**Officer's Recommendations**

To review and note.

**Report Summary**

To review and note the Committee's achievements over the past month and provide feedback or input as appropriate.

**Signature of Officer:**

Administration Officer

Objective	What we will deliver	Lead Officer	Resources	Ongoing	Year	What we achieved	Completed	Already do
Revitalise and Improve Signage - Improved maintenance - Fix if required - Identify areas for new / improved signage	Improved maintenance Fix if required Identify areas for new / improvements	Office Manager, Communications and Engagement Officer, Operations Manager		N/A	<b>1</b>	Currently reviewing existing signage and considering opportunities for improved and additional signage  Contacted Treledan Developers regarding the installation of a new noticeboard within Treleden. Subject to their approval, they are happy for STC to send across the relevant details.  <b>CC Highways confirmed cleaning can progress and continuing to liaise with CC to find suitable solution for improved signage. Confirmed Town Council insurance covers works for SD Team to clean subject to Risk Assessments being in place. Review of signage ongoing and report to be received at future Services meeting.</b>		
Promote Saltash as a vibrant and welcoming visitor destination	Improve communications, publicity and marketing of Saltash and increase footfall / tourism.	Office Manager, Communications and Engagement Officer, Operations Manager		Ongoing	Review 3 / 4 Year	Continued work with keystakeholders for the delivery of a Saltash leaflet and Town Visitor Guide  Banners for events procured  <b>Advertisement for Shop Your Town Parishioners and Civic Awards approved by the Town Council.</b>  <b>Positive results from Shop Your Town and Civic Awards being held in conjunction to Annual Parishioners Meeting.</b>  <b>Saltash Leaflet delivered and being distributed across Cornwall.</b>		

## **To receive a report from the Service Delivery Department and consider any actions and associated expenditure**

**Report to:** Services Committee.

**Date of Report:** 25.04.26

**Officer writing the report:** Town Clerk / Assistant Service Delivery Manager

### **Officer Recommendations:**

Members are asked to note the report and consider:

1. Delegating authority to the Town Clerk to ensure that appropriate level of visual health and safety inspections are carried out at the pontoon.
2. Delegating authority to the Town Clerk to grant pontoon access to organisations holding events in the town (such as the Regatta, Cardon Gig Club, and National Waterski Race), while working collaboratively and constructively with the ferry operator to ensure safe operation.

### **Report Summary**

- **Grounds Maintenance and Grass Cutting**

#### Open spaces:

With longer daylight hours and warmer weather on the rise the grass is growing nicely at a consistent rate. The Service Delivery Department continues to maintain Saltash's public open spaces in line with the established grounds maintenance schedule. This includes all key sites under Town Council ownership or management across the town.

The Kubota ride-on mower plays a vital role in delivering this work efficiently and cost-effectively, ensuring grassed areas are kept neat, well-presented, and professionally maintained throughout the growing season.

The Service Delivery is now actively completing regular pre-planned grounds maintenance and grass cutting works across all Town Council sites and assets.

Recent works include the three Saltash roundabouts at Pillmere, Waitrose, and Latchbrook (delivered under the LMP contract with Cornwall Council), as well as the Town Centre and Waterside, Pillmere Estate, Churchtown Cemetery, St Stephens Churchyard, Town Council play areas, and allotments. Most sites are cut on a weekly or fortnightly basis in line with the scheduled maintenance programme to ensure a consistent, neat, and professional appearance across all locations.

### Wildflowers around Saltash:

Wildflowers around Saltash are managed with a strong commitment to biodiversity and environmental best practice by the Service Delivery Department. Designated wildflower areas, along with naturally occurring blooms on Council land, such as the recent displays of wild primroses and daffodils, are left undisturbed during their flowering periods to encourage healthy seasonal growth.

This approach ensures we maintain high presentation standards while fulfilling the Council's environmental responsibilities. It also aligns with wider local authority sustainability objectives and reinforces Saltash Town Council's leadership in environmentally responsible grounds maintenance.

Wildflower sections continue to be created and maintained both by the Council and by local volunteer groups such as Saltash Environmental Action (SEA). We look forward to seeing these areas flourish and bring colour, biodiversity, and community pride to our town.

### External Tree Works and Annual Tree Survey 2025.

An Ash tree up at one of our Pillmere sites has been significantly reduced due to base rot and Ash Die-Back disease causing an immediate risk from the Pillmere estate the work was undertaken from one of our approved contractors as this job was advanced operation involving tree climbing and the use of Mobile Elevating Work Platforms (MEWPs) the work is now complete and the site is compliant and the tree no longer represents a risk.

There are two elm trees within Grassmere Way Play Park that are standing dead and will require removal to ensure compliance and public safety.

In addition, vegetation from the rear boundaries of adjacent houses and garages runs along the fence line between Pillmere and the A38. This land was inherited by Saltash Town Council from Cornwall Council, and as a result the entire fence line now requires ongoing management. Cutting back this vegetation is necessary to prevent potential damage to property and to reduce the risk of a breach to the carriageway caused by deterioration of the fence.

This work does not need to be completed in a single programme. The Tree Surgeon has identified priority areas ("hot spots") where proactive cutting back can be undertaken while vegetation and self-set trees are still small and manageable.

There are also two semi-mature ash trees on site. These will require continued monitoring by the Tree Surgeon, as they may fail to leaf out. Should this occur, removal would be necessary as both trees overhang the public footpath and the bridge adjacent to the stream.

Ash dieback management will be an ongoing requirement over the coming years. This is a nationwide issue affecting all local authorities; however, Saltash Town Council's Tree Surgeon is addressing this proactively on a case-by-case basis within the town.

Members are advised to make appropriate annual budget provision to support ongoing tree works.

### Hanging Baskets and Town Bedding Plants

The winter bedding plants have now been removed as they have reached the end of their seasonal display. All evergreen planting remains in situ and continues to look well. The beds have been thoroughly weeded and will be maintained in a tidy condition until the summer planting scheme is installed.

We are currently awaiting confirmation from Tartendown Nurseries regarding the availability of the hanging baskets and bedding plants, after which the installation works can be scheduled accordingly. As part of their service, Tartendown Nurseries also carry out health and safety inspections of all hanging basket chains.

The black planters in Fore Street continue to be regularly deadheaded, and trellis has been installed to support healthy growth. These are expected to provide an attractive display as flowering progresses.

All of the black planters receive routine washing and cleaning to ensure they remain in excellent condition. However, it has been noted that some of the gold lettering is beginning to deteriorate and will require attention.

- **Jubilee Green Public Pontoon.**

### The Pontoon Access Control System and Gate and Health and Safety Checks.

Since the system was recently rewired, the access control equipment is currently operating correctly and reliably. The automatic self closing mechanism which is separate from the access control system now requires replacement. It appears that the internal gas pressure within the unit has reduced, resulting in inconsistent reliability and preventing the gate from closing smoothly and securely onto the maglocks at times which may be a security and safety risk.

We are scheduling the replacement of this component over the next month to ensure full functionality and continued safety.

The system used to generate access codes for the pontoon is unstable. This is due to the system being set up to operate via an internet connection, allowing administrative access from the depot to regenerate codes as required. In practice, the system regularly loses connectivity.

Sovereign, the system provider, attended site to review the issues we have been experiencing and confirmed that there is no viable solution to improve the reliability of the current setup. The IT arrangement that enables remote access from the depot is not appropriate for our operational needs; it is effectively a makeshift solution. The most suitable arrangement would be to operate the system on site, removing the reliance on Wi-Fi entirely.

As a result, situations arise where a customer has paid but we are unable to provide a fob or access code to the pontoon. This arrangement is clearly far from ideal and creates avoidable operational and customer service difficulties.

In addition, it is almost impossible to administer the two-hour free access offer. The system does not allow access codes to be time-limited, meaning users are able to access the pontoon for the remainder of the day.

Berth holders 2026-27:

#### **DETAILS TO BE PROVIDED**

Saltash Town Council agreed to increase the berthing fees for the year 2026-27 and from that an ongoing berth holder has returned his berth due to:

*I am writing to formally notify Saltash Town Council of my intention not to continue with my permanent berthing arrangement on the Saltash Jubilee Green pontoon.*

*This decision has been made following the recent increase in berthing fees, as published in the minutes of the meeting held on 23/10/2025. Unfortunately, I no longer believe the arrangement represents value for money given the current facilities and conditions.*

*In particular, my concerns are as follows:*

- *There is no mains electricity or water provided to the berth holders*
- *There are no nearby amenities that would be offered by a similarly priced marina e.g shower block, chandlers, bistro etc.*
- *The security of the pontoon itself is poor, and continually trespassed by youngsters who cause damage to and theft from the moored boats.*
- *There is no longer any permanent warden presence in the warden office at the gate to the pontoon.*
- *There is no CCTV coverage in place on any part of the pontoon.*

*The pontoon is not adequately protected from damage caused by weather or other boat pilot's navigation incompetence*

*Berth holders are frequently expected to vacate the pontoon at short notice and often at inconvenient times, for the purpose of hosting public events or repairs due to storm damage or damage caused to the pontoon by other river users.*

*Given these factors, I do not feel the increased cost is justified.*

Currently, the Service Delivery team undertakes visual health and safety checks of the pontoon three times daily, as well as collecting payment from users when required - in practice, it is very rare for a member of the public to be present at the same time these checks are carried out.

The frequency of these inspections appears excessive and necessitates staff cover at weekends. Each set of checks takes approximately 30 minutes, which in total equates to around one full staff day per week. This does not represent an effective use of staff resources, particularly given the apparent lack of necessity. I have been unable to identify any regulatory requirement that specifies checks must be carried out at this frequency.

Agenda item 13 refers to the requirement for visual checks from a marine surveyor.

#### **Pontoon events:**

Throughout the year, the Town Council provide free access to the Regatta, National Waterski Race, and Gig Race. Over the years this has caused issues for the ferry to access the pontoon and have been turned away by those using the pontoon. This week, the following email was received by Plymouth Boat Trips:

*Thank you both for keeping me updated regarding the event dates when Jubilee Green Pontoon will be in use.*

*I appreciate the advance notice and understand the importance of hosting events along the waterfront. However, I wanted to let you know that, due to the tides on all three dates (11<sup>th</sup>, 12<sup>th</sup> & 26<sup>th</sup>), our vessels are unable to safely access Saltash Pier throughout the day. This makes it impossible for us to offer reliable ferry service on those dates.*

*While we fully support your enthusiasm for bringing exciting events to Saltash, these scheduling decisions do have a significant impact on our operations and, ultimately, affect the community's ability to use the ferry service. Could you please advise if there are any additional dates when events have been accepted or are being considered for Jubilee Green Pontoon? Having a complete view of upcoming restrictions will allow us to keep our passengers informed and adjust our services accordingly.*

*Thank you again for your understanding and support.*

The Town Council fully supports the use of the pontoon by the ferry and recognises the importance of maintaining a reliable and predictable service.

The ferry calls four times daily and berths for approximately 15 minutes on each occasion. During these periods, all other pontoon users listed above must cooperate with PBT and operate safely to ensure the ferry's access is not impeded.

Any users who do not do so will be required to leave the pontoon immediately.

If Members see this differently, please let us know immediately.

- **Saltash Town Council Street Lighting and Festoon Light Infrastructure**

- Fore Street Electrical Supply Points

- The annual inspection and testing of the six Fore Street electrical supply points is scheduled for completion by the end of April to early May 2026 in line with last year's EICR recommendation.

- With a small number of C3 (nonurgent recommendations) being raised for ongoing monitoring to ensure continued safety and long-term reliability of the electrical system. This work remains fundamental to delivering the safe and successful Christmas lighting display we depend on.

- Last year's inspections identified and had resolved several urgent safety issues and was key to the smooth, fault free Christmas lights performance that followed. This is not just a compliance duty we have to health and safety, this clearly demonstrated the importance of regular testing and proactive maintenance in preventing failures and safeguarding the infrastructure during peak seasonal demand such as the festive Christmas period.

- Once this year's EICR testing has been completed and any urgent actions arising from this year's inspection undertaken any important and relevant information will be reported in full at the next Services Committee meeting.

- **SERVICE DELIVERY Pre- Planned and ADHOC Project Works.**

Street Furniture (Play Park Bins)

All four of the existing heavy-duty commercial metal street bins inherited when Saltash Town Council took over ownership and responsibility for the three play parks from Cornwall Council back in 2018–2019 (Ashton Way, Grassmere Way and Honeysuckle Close).

The bins were refurbished shortly after the transfer of ownership by the Service Delivery Team and have lasted well. However, being exposed to the elements all year round and subject to heavy use means they require maintenance approximately every 5 years.

To prolong their lifespan, we have decided to raise the bins off the ground on concrete plinth bases. This will keep them clear off any wet ground, improve security and fixing methods, ensure they keep dry and a suitable air cap is maintained.

Hopefully, thus the intervals between pre-planned maintenance work can be extended. Work progress, the concrete bases have now been completed and the refurbishment of the bins themselves is approximately 90% finished. The bins are planned to be fully finished and reinstated in early April 2026.

The refurbishment works included complete removal of old paint and rusted out sections, full rust treatment and undercoating, application of fibre-glass body filler where required, additional rubdown and undercoat, and three coats of smooth black Hammerite oil-based metal paint to finish to a high standard. The silver lettering has been repainted, and new STC litter stickers installed.

Cost effectiveness. Refurbishment over purchasing a like-for-like replacement metal bin costs approximately £1,000, while plastic alternatives cost around £600 but are less robust and more vulnerable to vandalism. This refurbishment project has therefore been cost-effective, environmentally responsible, and fully aligned with our recycling and environmental policy. It has significantly extended the life of an existing Saltash Town Council asset for the town and its residents.

New Bespoke Work Bench And Equipment Storage Racking Custom Made.

The Service Delivery Team have been busy making use of surplus industrial metal railing system components (“Key-Clamp” fittings) left over from a previous project. Additional fittings and lengths of rail were purchased specifically to complete this new installation for the Churchtown Cemetery store/garage.

A new bespoke workbench and wall-mounted racking system have been constructed to securely store and display grounds-maintenance equipment in an organised and efficient manner.

This approach proved to be a cost-effective alternative to purchasing pre-fabricated workshop furniture, while also allowing the bench and racking to be built to exact required dimensions.

Key-Clamp systems are extremely durable and galvanised, ensuring long-lasting dependability in a commercial environment. This makes them an ideal choice for heavy-duty workshop use.

The successful outcome of this project demonstrates that this construction method is both practical and economical. As a result, this approach will be adopted at other Saltash Town Council sites when required, particularly at the Longstone Depot garage and workshop, where existing pre-fabricated furniture is approaching the end of its service life due to environmental wear, damage, and general failure.

**End of Report.**

**Signature of Officer:**

Town Clerk / Assistant Service Delivery Manager

## **To receive a report on weed spraying and consider any actions and associated expenditure**

### **Report to:**

Services Committee

### **Date of Report:**

25 April 2026

### **Officer Writing the Report:**

Town Clerk

### **Purpose of the report:**

To update Members on the latest information received from Cornwall Council regarding weed treatment within the town and to note the Town Council's position.

### **Officer's Recommendations**

Members are asked to note the update and that the Town Council's position is to permit the controlled and selective use of herbicides where mechanical weeding is challenging, to maintain a tidy and presentable environment. However, no herbicide use has been necessary.

Upon receipt of further correspondence from Cornwall Council regarding weed treatment on Cornwall Council highways in Saltash, the matter will be referred back to the Services Committee.

## Report Summary

In March, Cornwall Council's (CC) Cabinet instructed Cornwall Highways & Environment Services to begin a new programme of weed treatment and public realm improvements across Cornwall. This decision follows evidence of declining standards since routine weed management stopped in 2013, resulting in increasing complaints, narrowing footways, damaged surfaces, and perceived reduced community pride.

CC have reviewed options and have directed Cormac Solutions Limited to carry out the following on the adopted highway network:

- **Targeted manual and mechanical weed removal** on the very worst-affected estates (one per CAP)
- **Carefully controlled, limited chemical treatment** only on the urban highway network where weeds are present, using modern Controlled Droplet Application methods to minimise quantity and footprint.
- **Improvements to amenity and environmental areas**, including enhanced cutting and better management of urban verges.
- **Partnership working with local councils and volunteers**, supporting local pride and community involvement.

Please note this directive does not apply to private areas or areas maintained via the waste contract.

The aim of this recovery programme is to restore safe, accessible streets and deliver consistent standards across Cornwall. CC want to support strong, safe, clean and well-maintained communities and to ensure Cornwall's neighbourhoods reflect the pride residents have in where they live.

The default position is that all CC maintained areas are opted in, this will include all adopted highway within urban areas as it was in 2013. An opt-out option is available for Town and Parish Councils that wish to manage their areas without chemical treatment, provided they can meet the required standards and protect asset integrity.

In the first instance Town and Parishes should send responses and Opt-out forms before the **20th of April 2026** to your Community Link Officers (CLO) who will collate responses and feed this information through to Cornwall Highways who will then pick up further contact.

CC appreciate this is short notice, given the operational need to commence weed treatment at the beginning of May. However, if meeting this deadline is not possible because you will not be able to consider this at a council meeting before this date, please can you let your CLO know the earliest you will be able to make a decision.

CC had provided Saltash Town Council an extension of time until after this evening's Services Committee meeting, however, in the meantime, the Full Council of Cornwall

Council met and a motion was raised. There was lengthy discussion and whilst many spoke against the use of glyphosate, some spoke in favour - regardless of the position on the use of chemicals there was widespread condemnation and apologies regarding how the Town and Parish sector was treated in the process.

The Cornwall Council decision on 21 April 2026 was to:

*Recognise that the decision to reintroduce chemical weed treatment using glyphosate represents a significant policy reversal with ecological, public health and democratic implications for communities across Cornwall.*

*Pause the commencement of chemical weed treatment currently scheduled for May 2026 until a meaningful public consultation process has been completed.*

*Recognise the wholly inadequate three week opt out window provided to parish and town councils which included Easter and commits to extending this to 30 days after the public consultation results have been published.*

*Give town/parish councils more clarity on the minimum required standards of the urban network.*

*Urgently review the financial terms of the opt-out scheme, which as currently structured are coercive: town and parish councils that exercise their democratic right to refuse glyphosate treatment are penalised by the simultaneous removal of wider targeted estate improvement works, and are offered funding covering only the chemical treatment element (£343.45 per km), leaving them to bear the full additional cost of alternative weed management, waste clearance and public liability insurance from their own precept. Decouple the opt-out from the loss of estate improvement funding.*

Cornwall Associations of Local Councils are continuing with conversations with Cornwall Council regarding the process failures with information-sharing and consultation with Town and Parish councils.

Further to this, the Town Clerk attended a Clerks' meeting at which two Cornwall Council officers were present. The officers apologised on behalf of the Cabinet for the manner in which they engaged with Town and Parish Councils on this matter and confirmed that they were there to listen to concerns.

They received the feedback provided and assured those in attendance that the comments would be taken on board, with a commitment to improving how Cornwall Council works with the Town and Parish Council sector going forward.

The officers were unable to confirm when Cornwall Council would make a decision regarding the proposed approach to weed treatment and public realm improvements across Cornwall.

It is hoped that Cornwall Council will now engage more proactively with Town and Parish Councils and recognise that towns differ in their needs, and that a tailored approach for each town may therefore be required.

The most recent Town Council resolution relating to weed treatment was made at the Services Committee meeting held on 11 December 2025 and continues to be the latest instruction adhered to by the Service Delivery Department. The resolution approved the controlled and selective use of herbicides in areas where mechanical weeding proves challenging, in order to maintain a tidy and presentable environment.

To date, the Services Department has not identified any areas where mechanical weeding has needed to be replaced with the use of herbicides. While mechanical weeding is labour-intensive and can present challenges in terms of available time and resources, it continues to deliver an acceptable and presentable standard.

Where practicable, bark mulch is applied to planted bedding areas to help suppress weed growth and facilitate easier maintenance.

**Signature of Officer:**

Town Clerk

## **To receive a report on the Pontoon and consider any actions and associated expenditure.**

### **Report to:**

Services Committee

### **Date of Report:**

25.04.26

### **Officer Writing the Report:**

Town Clerk

### **Pursuant Minute:**

Service Committee held on 9 October 2025 / minute 58/25/26

### **Officer's Recommendations**

Members are asked to:

1. Note the completion of the pontoon survey.
2. Delegate authority to the Town Clerk to work with Primrose Marine to implement a weekly programme of visual inspections.
3. Delegate authority to the Town Clerk to appoint Primrose Marine to provide:
  - a report detailing the scope and costs of an annual mini-maintenance programme; and
  - indicative longer-term maintenance requirements and associated costs, to enable the Town Council to plan and budget accordingly, and to ensure the pontoon remains safe and complies with insurance requirements.

### **Report Summary**

Remedial work to the pontoon has been carried out successfully by Voyage Boat Yard. Myself and the Chairman of Services met with Voyage and Primrose Marine in March whilst the assessment took place by Primrose Marine to understand the quality and completion of the works undertaken.

Following the site meeting, Primrose provided the following review:

The repair works undertaken on the Jubilee pontoon main walkway have successfully restored the structure to a safe and functional state.

The three-section articulated system is now operating as intended, providing reliable access between the shoreline and pontoon.

Continued maintenance will be essential to preserve these improvements and ensure long-term performance in the location in the marine environment, we would suggest that a weekly visual inspection is carried out to the various articulations of the walkway and pontoons, especially after any adverse weather, I'm happy to help with some guidelines around this, an annual mini maintenance period and in the longer term it would be a good idea to start thinking about a planned overhaul of the walkways, being removed from site, areas below the deck boards removed and replaced (consider these in stainless steel ?) and everything else grit blasted and hot zinc sprayed, epoxy coated and then finished in a durable polyurethane top coat, this will greatly extend the working life of the structure, this will come as a significant investment however the alternative would be far more costly.

Full report to follow.

## **Budgets**

### **Budget Codes:**

6522 Pontoon (Maintenance Cost)

### **Budget Availability:**

£3,207

### **Budget Codes:**

6584 EMF Pontoon Maintenance Costs

### **Budget Availability:**

£9,960

## **Signature of Officer:**

Town Clerk

## **To receive a report on the purchase of land at Pillmere and consider any actions and associated expenditure**

### **Report to:**

Services

### **Date of Report:**

2 April 2026

### **Officer Writing the Report:**

Town Clerk / RFO

### **Purpose of the report:**

The Town Clerk to provide updated through to completion a the request of the Services Committee.

### **Pursuant Minute:**

Services held on 12.2.26 minute nr. 110/25/26

### **Officer's Recommendations**

Members are asked to note the update and consider whether it is appropriate for the Town Council to carry out minimal maintenance works on both sites, in order to improve their appearance for neighbouring properties, given the prolonged timescale of the land transfer.

Any such works would be subject to the transferor granting access to the site(s).

Members should note that this will result in a cost to the Town Council, comprising staff time and green waste disposal.

### **Report Summary**

The Town Council's decision not to proceed with the acquisition of the additional parcels of land offered by the transferor has resulted in further delays to the land transfer process.

As the Town Council is no longer acquiring the entire title, the transferor is required to obtain a revised transfer plan.

This has now been arranged and is expected to be issued to Coodes Solicitors shortly. The transferor is currently liaising with their technical team and will update Coodes once this work is complete.

In the meantime, both sites have become increasingly untidy, particularly as the growing season approaches. The transferor has advised that they are not prepared to carry out any clearance or maintenance works until the land transfer has been completed.

**Signature of Officer:**

Town Clerk / RFO

## **To receive a report on CCTV and consider any actions and associated expenditure**

### **Report to:**

Services

### **Date of Report:**

9.4.26

### **Officer Writing the Report:**

Office Manager / Assistant to the Town Clerk

### **Purpose of the report:**

To consider the additional cost for the installation of a CCTV camera at Carkeel.

### **Pursuant Minute:**

Services held on 12.2.26 minute nr 109/25/26

### **Officer's Recommendations**

To delegate authority to the Office Manager / Assistant to the Town Clerk to deliver the additional CCTV camera at Carkeel Roundabout, as approved, within the funding parameters set by the OPCC and within budget code 6598 SE EMF Crime Reduction (CCTV).

### **Report Summary**

At the February Services Committee meeting, Members were informed that OPCC funding of £9,585.91 had been awarded. This funding is restricted to the purchase of CCTV cameras and associated equipment, together with installation costs only.

STC previously estimated the cost of expanding the CCTV network by an additional camera as follows:

- £8,983.00 per camera
- £600 per annum per camera for the Service Level Agreement (SLA) with the PCC
- £275.91 per camera for installation

The installation cost was based on historic charges for lighting columns located within Fore Street and at the Waterside.

Following discussions with the local police, the Office Manager (OM) attended a site visit with Cornwall Council's appointed electricians to identify the most suitable lighting column at Carkeel. The proposed column is shown in **Appendix A**.

Enerveo subsequently attended site and confirmed estimated installation costs of approximately £4,300.00, inclusive of Traffic Management. This estimate is shown in **Appendix B**. The OM has requested a fixed quotation.

Enerveo has advised that they must first obtain a fixed Traffic Management quote before issuing a formal offer, as the costs are currently estimates and subject to change depending on the final traffic management design.

The OPCC funding is capped at a maximum of £10,000.

The OM has requested confirmation as to whether the funding could be awarded up to the full £10,000 allocation. No response has been received to date.

In order to progress delivery of the additional CCTV camera, it is requested that delegated authority be granted to the OM to deliver the additional CCTV camera within budget code 6598 – SE EMF Crime Reduction (CCTV).

Members also suggested alternative locations for CCTV provision. The OM subsequently queried with the police whether additional cameras would be beneficial in other areas. The police response was as follows:

“We've had a chat about this today in our monthly meeting and there is general agreement that, with a camera at Carkeel, we don't see the need for any others. Carkeel, along with the existing cameras, provides coverage of the areas that we feel benefit from their presence and supports the prevention and detection of crime. Extra cameras are always welcome but are unlikely to offer value for money. If this position changes, then I am sure we'll pass this along.”

## **Budgets**

### **Budget Codes:**

6598 SE EMF Crime Reduction (CCTV)

### **Budget Availability:**

£37,260

### **Committed Spend:**

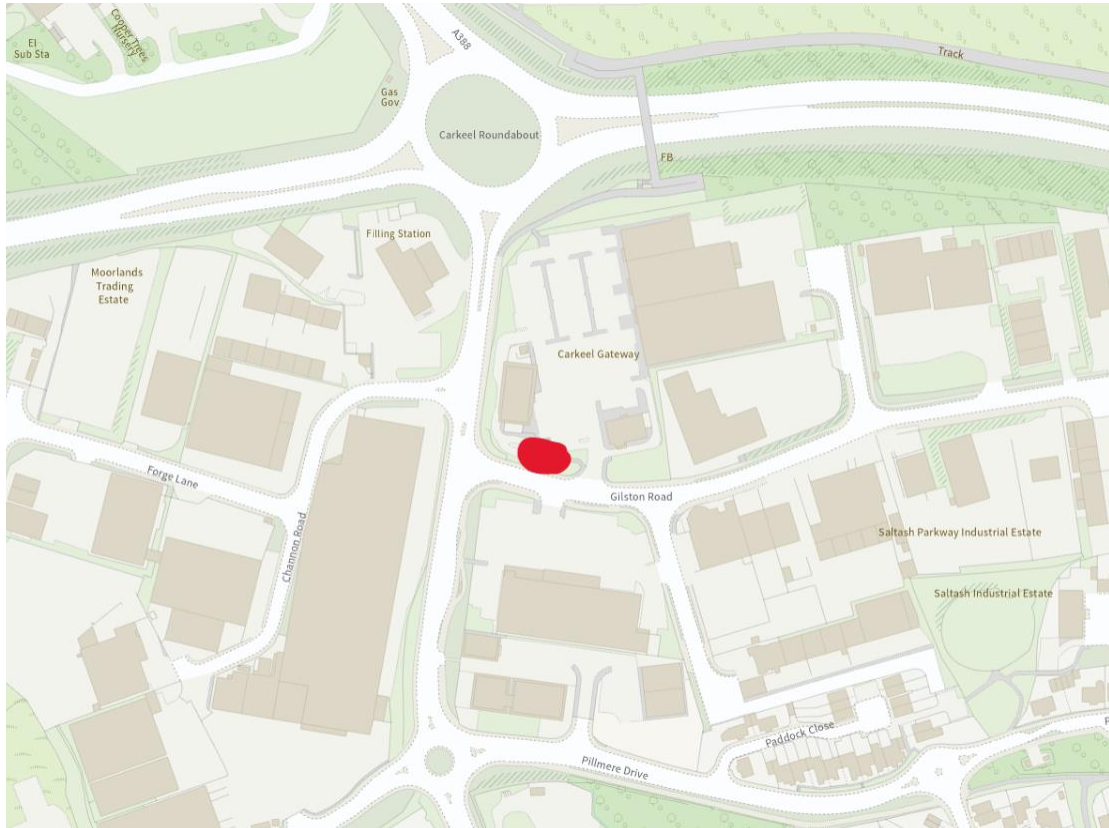
£7,200

### **Signature of Officer:**

Office Manager / Assistant to the Town Clerk



# APPENDIX A





# APPENDIX B



Outlook

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Re: Additional CCTV Camera - Saltash - Carkeel

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Hi Dawn,

You're looking at Roughly £4,300.00 including TM.

However we will need to get a fixed quote for TM to issue a formal offer as this is an estimate and subject to change dependant on the final design for traffic management.

Cheers Liam

**ITS CCTV Technician & Traffic Signals Engineer**

Energieo  
Unit 8 Hurling Way,  
St Columb Business Park,  
St Columb,  
Cornwall,  
TR9 6SX

**ENERVEO**  
Connecting. Sustaining. Renewing.

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## **To receive a report on salt bins and consider any actions and associated expenditure.**

### **Report to:**

Services Committee

### **Date of Report:**

24.03.2026

### **Officer Writing the Report:**

Administration Officer

### **Purpose of the report:**

To note the update and consider the purchase of an additional Salt Bin to be situated at Isambard House.

### **Officer's Recommendations**

To note the update, and that given the comprehensive review, the matter does not need to return to Committee for 24 months;

To approve the purchase of an additional Salt Bin to be sited in the carpark of Isambard House allocated to budget code 6810 SA General Repairs & Maintenance.

### **Report Summary**

Members approved the addition of six salt bins to be purchased from Cormac via Cornwall Council at the Services Committee meeting held on 12 February 2026. These bins will form part of the Highways Scheme.

The Administration Department has continued to liaise with Cornwall Council Highways to confirm the Town Council's responsibilities for existing salt bins before placing the order for the six approved additional bins and associated information stickers.

All Members were emailed 11 March 2026 and asked to confirm any further salt bin requests by 25 March 2026.

Members are now asked to consider an additional salt bin proposed for the car park at Isambard House.

As this location is not on the highway and exempt from forming part of the Highways network, the bin can be purchased from a local supplier and filled using the Town Council's existing salt stock.

Options available:

100L bin – £118.99 (inc. VAT)

200L bin – £199.99 (inc. VAT)

The six salt bins are awaiting order, subject to final confirmation from Cornwall Council regarding responsibilities. The locations remain as originally approved:

- Longlands Lane
- Burraton Coombe
- Hillside Road (junction with Longmeadow Road)
- The Gallops
- Lander Road / Old Ferry Road
- Warfelton Road

Residents who engaged with the Town Council have been informed and will remain updated on this progress at their request.

## **Budgets**

### **Budget Code:**

6810 SA General Repairs & Maintenance - Isambard House

### **Budget Availability:**

£2,000

### **Committee Spend:**

£0

### **Signature of Officer:**

Administration Officer



**SEA Report to STC  
Services Committee  
April 2026**

**30<sup>th</sup> March 2026**

**Elwell Woods**

Five native hardwood trees have been planted in the area opened up by the tree lost in the storm earlier this year.

**Tree Saltash**

We were delighted that the present Mayor and at least three previous Mayors helped planting the silver birch at Cornish Cross on St Piran's Day, thanks for your participation. Also thank you for funding the cherry trees and crab apple, which we hope to plant tomorrow (31<sup>st</sup> March).

Unfortunately, the number of volunteers available this year is fewer than previously, mainly because of sickness, so routine maintenance work is being delayed, but will be undertaken hopefully by the end of April.

**Tree labels**

Regrettably, Forest for Cornwall have had to change their policy on planting sites, because of conditions attached to renewed DeFRA funding streams. In future, they will concentrate on planting 'at scale', but will no longer support tree planting in urban locations. We shall look elsewhere for funding for our planned tree labels. Also, we shall search for both advice and funding in anticipation of our urban green space planting next season.

Councillors may be interested to know that a description of trees in Fore Street, and a map of the trees in Saltmill, is now available on the SEA website, at <https://www.seasaltash.org.uk/trees-in-saltash/>

**Adrian White**

SEA